

COGNITA

Behaviour Policy and Procedures

ELIS Villamartín

2018- 19

Behaviour Policy and Procedures

Introduction

The Behaviour Policy operates within the framework of the El Limonar International School Villamartín Philosophy and Aims. The Behaviour Policy seeks to encourage a safe and ordered working environment so that all pupils can realise their potential within a climate of effective learning. The effective learning environment is built through maintaining positive relationships between staff and pupils, pupils and their peers, and parents and the school.

We work together with our parents, pupils and staff to create an atmosphere of mutual trust, respect and understanding. Our written policy reflects this approach in that we balance discipline and sanctions with a strong commitment to encouraging and supporting positive behaviour. To this end, we expect our parents and pupils to respect the rules of the school and the expectations laid out in our behaviour policy and procedures. We expect both staff and parents to model positive behaviour at all times so that our pupils can benefit fully from their experiences in school.

Our school policy presents a fair, consistent and transparent approach towards behaviour management which combines appropriate discipline with support and encouragement delivered within our caring school environment. We also believe that this is what parents want from our school.

The El Limonar International School Villamartín Approach to Behaviour Management:

The School's Executive Principal, with support from the School Section Heads, has overall responsibility for behaviour at El Limonar International School with the Heads of EY and Primary, Secondary and Sixth Form having control of, and effective responsibility for, behaviour within their areas.

Our school policy takes into account the need to safeguard and promote the welfare of pupils, as outlined in our safeguarding policy, our general duty to eliminate discrimination, as well as our need to support for pupils with special educational needs (see the SEN policy and Anti-Bullying policy)

Our behaviour policy also refers to our approach towards managing any bullying behaviour and our school strategies to prevent all forms of bullying as outlined in the EY, Primary, Secondary and Sixth Form behaviour management strategies.

If any behaviour is considered by the Executive Principal to be criminal or to pose a serious threat to a member of the public, then it will always be reported to the relevant police authority. If any misbehaviour is considered to be linked to any child suffering, or being likely to suffer, serious or significant harm, then our safeguarding/child protection policy and procedures will be rigorously followed.

El Limonar International School Villamartín does not permit the use of corporal (physical) punishment during any activity whether on or off the school premises.

We publish our policy for parents, pupils and staff.

The Role of Staff

It is important that our staff follow the behaviour policy at all times to ensure that we implement it consistently and effectively. We understand that this ensures that our pupils feel they have been treated fairly compared to others.

As part of the school's proactive approach to discipline, staff are expected to apply high standards to their own and pupils' behaviour and attitudes: enthusiasm, respect, good manners, politeness, helpfulness and appropriate language are some of the features expected to be commonplace in the school.

Staff are expected:

- To develop self-discipline, self-esteem and a sense of responsibility in pupils with respect towards themselves, others and the school environment. This is done through the school PSHE curriculum as well as by every interaction between staff and students at the school.
- To create a positive academic environment where success and high standards are shared and celebrated.
- To be consistent: discipline procedures agreed upon must be acted upon consistently at all times. This will give a clear indication to the students about what is expected of them. Being consistent as a team and as individuals within a team helps pupils to clarify the boundaries of what is acceptable and what is not and creates a safer learning environment for everyone.
- To understand that their disciplinary responsibilities apply wherever they are in sight or sound of children, even those not in their own class. A sense of responsibility, care and concern towards discipline within the school as a community should be fostered. This is especially important during transition times (going to lunch, class changeover, waiting for buses etc.). This also applies when members of staff are in sight or sound of ELIS students/community members outside of the school premises.

It should always be borne in mind that the aim of any discipline measure, proactive or reactive, is to have the student satisfactorily modify her/his behaviour and attitude. This implies trying to avoid resentment on the part of the student by at all times being seen to be clear, fair and consistent.

Behaviour Management Procedures

Procedures for managing student behaviour will vary across the EY, Primary, Secondary and Sixth Form school sections. It is important to refer to the staff handbook, as well as to school section behaviour management documentation to see details and to ask the relevant SLT member for clarification of priorities and procedures.

In all sections of El Limonar International School Villamartín, behaviour is managed using a combination of proactive and reactive measures based on a system of rewards and sanctions. Our aim is to focus on good behaviour and to manage student behaviour through positive reinforcement whenever possible. When sanctions do need to be applied for unacceptable behaviour, it must always be made clear that it is the particular behaviour and not the child in general which is unacceptable.

For further details please refer to:

- The staff handbook
- School section behaviour procedure documents
- The school PSHE Coordinator and DSL team
- Other relevant school policy documents
- Cognita Schools Staff Code of Conduct

Version 2 of policy written 2018

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